Form 35

(Regulation 36)

(In typescript and completed in duplicate)



**THE PATENTS AND COMPANIES REGISTRATION AGENCY**

**The Companies Act, 2017**

**(Act No. 10 of 2017)**

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**The Companies (Prescribed Forms) Regulations, 2018**

***(Section 274, 301)***

***Available at*** [***www.pacra.org.zm***](http://www.pacra.org.zm)

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| **NOTICE OF CHANGE OF FINANCIAL YEAR** |
| **PART A****COMPANY DETAILS** |
|  | Type of Company | Local Company |  | Foreign Company |  |  |
|  | Company Number*Indicate the 12 digit registration number* |  |  |
|  | Company Name*Indicate the name as captured on the certificate of incorporation* |  |  |
|  | Phone Number*Include the international code (e.g. +260 for Zambia)* | *Mobile* |  |  |
| *Landline* |  |
|  | Email Address |  |  |
|  | Physical Address*State the registered office of the Company* | *Plot/House/ Village* |  |  |
| *Street* |  |
| *Area* |  |
| *Town* |  |
| *Province* |  |
| **PART B****PARTICULARS OF THE CHANGE OF FINANCIAL YEAR** |
|  | Current Financial Year End*Indicate the date of the current financial year end* |  |  |
|  | New Financial Year End *Indicate the date of the proposed new financial year end* |  |  |
| **PART C****DECLARATION** |
|  | First Name:Surname:Capacity: Director SecretarySignature: Date: |
| **PART D****PARTICULARS OF PERSON LODGING NOTICE** |
|  | First Name |  |  |
|  | Surname |  |
|  | Gender |  |
|  | Date of Birth |  |
|  | Nationality |  |  |
|  | Identity TypeFor Zambians: *NRC* For non-Zambians: *NRC/Passport/ Driver’s Licence/Resident Permit* |  |  |
|  | Identity Number |  |
|  | Phone Numbers *Include the international code (e.g. +260 for Zambia)* | *Mobile* |  |
| *Landline* |  |
|  | Email Address |  |  |
|  | Physical Address*State the principal office of the Company* | *Plot/House/ Village* |  |  |
| *Street* |  |
| *Area* |  |
| *Town* |  |
| *Province* |  |
| *Country* |  |
|  | Signature: Date: |